



After Funeral Service



52 Hazelwood Road Morwell Victoria 3840

P: 03 51343449

F: 03 51344957

functions@morwellbowls.com.au



We understand that this can be a difficult time and we are committed to providing the utmost care to you and your guests. For an after funeral service we offer a range of catering platters listed below and include the use of a data projector and screen.

Room Hire

Room hire is Free to Current Full and Bowling members of the Club

	cost
Function 3 Seats max 50 Tables,	\$200
Function Room 1 Seats max 120 Tables,	\$250
Function Room 2 2 Seats max 80 Tables, 100 Theatre Style	\$250

AFTER FUNERAL SERVICES

Hot Finger Food Platters

\$100.00 per platter serves 10 – 15 people

Party pies, Sausage rolls, Chicken strips, fish bites, spring rolls & Dim Sims

Vegan option - \$120 per platter

Nibble Platter

\$80.00 per platter

Chips, Nuts, dips, pretzels, kabana & cheese

Assorted Sandwich Platters

\$80.00 platter - serves 10 – 15 people

Vegan option \$100.00 per platter

Assortment of Fresh Fruits

\$80.00 per platter

Mini Sweet Treats Platter

\$80.00 per platter

Scones Jam & Cream platter

\$80.00 per platter

Cheese & Biscuit Platter

\$90.00 per platter

A selection of 3 cheese with crackers, fresh & dried fruit

Terms and Conditions (After Funeral Service)

Deposits and Payments

Payment of room hire is required upon confirmation to guarantee your booking.

Full payment of the catering component of the booking must be received 3 days prior to the start of your function, unless pre-arranged with management.

A bond of \$200 is required (if applicable). This amount will be refunded to you post event, provided that no damage has been done to the function room or any other part of the venue.

* We accept EFTPOS, cash & all major credit cards.

Final Details & Payment

The venue requires all food and beverage selections to be provided three (3) days prior to the event, along with tentative guest numbers, food service times and other specifics relating to your event. This number will form the basis of your final charging. There are no refunds given should your guest numbers decrease after this time. Drinks tabs are payable at the conclusion of the event. All prices quoted are inclusive of GST. Whilst every effort is made to maintain prices, these are subject to change. In accordance with the venue's food safety program, no food is to be brought into the venue, or taken from the venue with the exception of an occasion cake. Clients and guests are also not permitted to bring any liquor into the venue. Liquor that is used for prizes or given as gifts will be held by the venue staff until the conclusion of your event.

Cancellation

Cancelling a function after a deposit has been paid can only be done by consulting directly with Venue Management and only by the person who paid the initial deposit. In the event that your confirmed booking is cancelled, the following conditions will apply

30 -14 Days	Deposit will be forfeited
14 -7 Days	Deposit will be forfeited and 50% of function catering costs
7 Days or less	Deposit and 100% of function catering costs

Cancellation must be provided in writing

If the venue feels that any function/event will affect the smooth running of the business, security or reputation, management reserves the right to cancel at their discretion without notice or liability.

Minors, Additional Security

Minors are only permitted on the premises in the company of their parent, guardian or responsible adult. Minors are to remain in the room reserved and are to be supervised all times whilst within the venue.

Particular functions eg. 21st birthdays may require additional security. This will be decided at the discretion of the venue management team and will be charged to the client prior to the event proceeding. Due to recent changes in Liquor Licensing Laws minors are NOT permitted to consume alcohol whilst on the premises AT ANY TIME.

Damage

Please be advised that organisers are financially responsible for any damage, theft, breakage or vandalism sustained to the function room or venue premises by guests, invitees or other persons attending the function. Should any extra cleaning be required to return the premise to a satisfactory standard, this will be charged to the client. The venue does not accept responsibility for damage or loss of merchandise left at the venue prior to, during, or after the function. It is recommended that all client goods be removed from the venue immediately after the function. In the event of fire, flood damage, industrial dispute or any other unforeseen circumstance that does not enable the event to proceed, the venue and management team will not be held responsible.

Signage, Decorations & External Supplies

Any additional equipment/entertainment/decorations or props required, other than those supplied/recommended by the venue, must be confirmed with management a minimum of two weeks prior to the date of the function. No items are to be attached to any surface within the venue by means of pins, glue, nails, screws or sticky tape. The venue must approve any and all equipment and decorations, and reserves the right to disallow any material deemed offensive or dangerous. It is the responsibility of the host to ensure any additional equipment, decorations etc are removed from the venue at the completion of the function.

Function Conduct & Client Responsibility

It is required that the organiser will conduct the function in an orderly manner and comply with requests as directed by venue management. All normal venue policies, procedures and legal responsibilities apply to any and all persons attending functions at all times, including total compliance to all responsible service of alcohol guidelines and standards. Management reserves the right to remove and eject uncooperative and intoxicated guests from the venue at their discretion without recourse. It is the organiser's responsibility to read all the terms and conditions listed and ensure the compliance of all function guests.

All requirements of the Liquor Control Act will be enforced by the Morwell Bowling Club.

Morwell Bowling Club has a policy to serve Customers in a responsible, friendly and professional manner and in doing so enforce the strategies of Responsible Service of Alcohol by:

- At the discretion of Management, at anytime, the function maybe be served light beer only
- This Club will not serve more than one nip (30ml) of spirits per glass.
- This Club discourages excessive drinking "shots". Straight drinks of spirits/liquors will be served at the managers/supervisors discretion.
- Iced water is available on a complimentary basis at all times.

If you require any further information please do not hesitate to contact me. Thank you for the opportunity to quote.

Surcharge Public Holidays 15%

Surcharge Sunday's 10%

Morwell Bowling Club After Funeral Service Booking Sheet

Contact details

Contact Name
Billing Address
City/Suburb Postcode
Email
Phone..... Function Date
Time of arrivalam/pm Time for plattersam/pm
Number attending

Menus

Sandwich Platters
Hot Food Platters
Cheese Platter
Fruit Platter
Scones Jam & Cream
Nibbles Platter
Cakes & Slices Platter

Bar Requirements (tick)

☐ None
☐ Pay as you buy
☐ Consumption charge bar. Limit \$.....
Conditions

I (The organiser) have read and understood the terms & conditions for booking the Morwell Bowling Club, and would like to confirm my booking for (date of function)

Signed: Dated:.....
(Name of organiser)

Signed: Dated:.....
(On behalf of The Morwell bowling Club)



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